



SAMPLE EVALUATION FORM

Evaluation for (Name)

Score 4 3 2 1
 Excellent Good Fair Poor

Evaluation Qualities	Score 1-4	Question Weight	Multiply Score X Weight
Appearance: Dress, Gesture, Movement, Eye Contact		1	
Presentation: Expression, Direction, Self Confidence		2	
Leadership: Variety and Extent of Offices		3	
Quality of leadership position		4	
Listening Skills: Attentiveness, Appropriateness of Response		4	
Goals: Clarity, Realism		4	
Values: Clarity of Definition, Breadth, Depth		4	
General Overall Evaluation		3	
Total (Weights x Score for each, all added): Maximum (100)			

Comments: